



Ramadan
رمضان
PRODUCTIVITY

Boost Your Productivity In RAMADAN

➤ Overview ➤

The month of Ramadan affects business, industry and projects within the Muslim world and globally it affects partners and stakeholders that have links with these countries observing Ramadan. For a month regional businesses adapt and connect with a fasting population and workforce by changing working hours, working in shifts and preparing for the many that take leave from work during this time. This all affects schedules, milestones and day-to-day business.

Responses in this category connected the religious, spiritual effect of Ramadan to improved work productivity, focus and discipline. It is interesting to note that many of the comments highlighted that Ramadan separated the easily distracted, volatile and inefficient personalities from those who adapt and continue to be productive even through personal or external change.



Boost Your **Productivity** In RAMADAN

➤ **Key Modules** ➤

○ **How Does Ramadan Affects Businesses?**

○ **Analyzing Your Time - Productivity Key!**

Cutback unproductive demands
Aim to complete tasks in large chunks of time

○ **Productivity Lessons**

Productivity lessons form HIJRAH
Productivity lessons from Prophet NUH

○ **Increasing Productivity**

The Privilage of Existance
Multitasking - Good or Bad?
Investing our time

○ **Top 10 Productive Ramadan Tips**

○ **Your Ultimate Goal Planner**

Boost Your **Productivity** In RAMADAN

❖ Learning Outcomes ❖

Getting motivated
and beat the
obstacles to being
productive

Benefit from
the Holy month
of Ramadan and
getting more things
done

Improve your
working habits and
feel more energetic

Understand how to
increase your
productivity and
efficiency at work

Keep the balance
between Spiritual,
Social and
Professional time
during the month

Analyze your
time effectively and
understand your
productivity keys

Boost Your **Productivity** In RAMADAN

❖ Sample Games & Activities ❖

21st RAMADAN

Time	Task	Time	Task
1:00		13:00	
2:00		14:00	
3:00		15:00	
4:00		16:00	
5:00		17:00	
6:00		18:00	
7:00		19:00	
8:00		20:00	
9:00		21:00	
10:00		22:00	
11:00		23:00	
12:00		24:00	

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❖ Sample Games & Activities ❖

22nd RAMADAN

Time	Task	Time	Task
1:00		13:00	
2:00		14:00	
3:00		15:00	
4:00		16:00	
5:00		17:00	
6:00		18:00	
7:00		19:00	
8:00		20:00	
9:00		21:00	
10:00		22:00	
11:00		23:00	
12:00		24:00	

Boost Your **Productivity** In RAMADAN

✦ **Sample Games & Activities** ✦

23rd RAMADAN

Time	Task	Time	Task
1:00		13:00	
2:00		14:00	
3:00		15:00	
4:00		16:00	
5:00		17:00	
6:00		18:00	
7:00		19:00	
8:00		20:00	
9:00		21:00	
10:00		22:00	
11:00		23:00	
12:00		24:00	

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✦ **Sample Games & Activities** ✦

24th RAMADAN

Time	Task	Time	Task
1:00		13:00	
2:00		14:00	
3:00		15:00	
4:00		16:00	
5:00		17:00	
6:00		18:00	
7:00		19:00	
8:00		20:00	
9:00		21:00	
10:00		22:00	
11:00		23:00	
12:00		24:00	

Boost Your **Productivity** In RAMADAN

✦ **Sample Games & Activities** ✦

25th RAMADAN

Time	Task	Time	Task
1:00		13:00	
2:00		14:00	
3:00		15:00	
4:00		16:00	
5:00		17:00	
6:00		18:00	
7:00		19:00	
8:00		20:00	
9:00		21:00	
10:00		22:00	
11:00		23:00	
12:00		24:00	